

25X1A9A MEMORANDUM FOR: [ ]

SUBJECT : Utilization of a Helicopter

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1. I have discussed with [ ] the possible utilization of a helicopter for expediting movement of correspondence.

2. Mail and Courier moves approximately 500 lbs. of material per trip to and from R&S building and the new headquarters building. We are now running eight round trips by van truck. Loads consist of Number 2 mail sacks each weighing 50 to 70 lbs. A trip now averages approximately 30 minutes each way; we doubt that any saving in time could be accomplished by helicopter movement when the time getting to and from landing pads is taken into consideration. Undoubtedly we could add mail to any helicopter flight to thus take up available weight capacity, but under such a system we would not feel justified in cutting out the 2 vans and the 4 couriers now occupied on these round trip runs.

3. We do make lengthy runs to other locations as follows:

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a. [ ] 3 times a week, consuming approximately 3 hours each trip. Load usually consists of a brief case or a few packages.

b. To AEC: 1 to 3 trips a day, consuming approximately 3 hours each trip. Load consists usually of a brief case. This trip also makes an interim stop at Suburban Hospital in Bethesda for the Medical Staff.

c. To NSA: approximately 3 or 4 times a week. Necessitates approximately 3 hours with approximately one brief case of material per trip.

We doubt that the utilization of a helicopter on these trips would be completely justified in view of the small amount of material and the infrequency of the trips.

4. It is possible that a helicopter could be very beneficial in expediting the movement of ONE-generated material which must move quickly to either NSA or AEC. Unfortunately these requirements are always crash requirements and cannot be scheduled in advance. We are now receiving complaints from ONE on our delivery from the headquarters building to the White House and the Pentagon, and it is, of course, possible that a helicopter available at the new headquarters building could shorten this courier time.

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